



ULF Funding Line micro_innovation Call 2024

1. Objectives

Within this call for applications, teaching projects are funded that pursue one of the following objectives:

- a. The piloting and implementation of an innovative didactic idea in the context of a UZH Bachelor's or Master's module.
- b. The development or further development of didactic material or teaching materials that may be used in the long term.

Attention: Merely the further development of the content of a course or teaching material cannot be funded.

2. Key Dates

- a. Deadline for submission: **continuously**
- b. Decision on approval of applications and announcement: **within 14 days after receiving the application**
- c. Earliest possible use of funding for approved projects: **immediately after official approval**

3. Allocation Procedure

- a. All members of the UZH teaching staff are welcome to enter a proposal with their project ideas. Should you not have your own UZH cost center, please inquire before submitting the application as to where the money may be paid to within UZH. Payments to private accounts and the processing of current expenses via the ULF cost center are not possible.
- b. Once the application has been submitted, it is reviewed at the weekly meeting of the team leaders of the Educational Development Office who supervise ULF projects and a decision is reached regarding its approval.
- c. Applicants are informed of the decision shortly after the meeting.

4. How to Submit Applications

- a. Applications are submitted via the form provided on the ULF website.
- b. The information you need to submit your application is included in the form.



5. Award Criteria

The following award criteria are considered when proposals are reviewed:

Formal Criteria

Basics

- Applicants require a regular UZH email address and must currently be involved in the teaching of a UZH Bachelor's or Master's study program.
- Projects must be completed within one calendar year.
- To implement the same project idea, applicants may, in justified cases, reapply once for additional funding in the same funding line.

Finances

- The maximum funding amount is CHF 4,000. The entire funding amount is paid in one payment at the end of the project.
- The requested funds are used exclusively in a target-oriented manner.
- A brief justification is provided as to why the requested funds are needed in addition to existing institute or faculty funds.
- Human resources: These are usually used for tutorials or student employees. It is possible to employ UZH staff for micro_innovation projects, provided they only work part-time outside the micro_innovation project and the combined employment does not exceed 100%. The maximum budget must be adhered to.
- Equipment: The amount allocated to equipment must be in line with the objectives of the project.
- Expenses: No expenses can be requested.

Content Criteria

Basics

- Purely subject-related developments are not funded since the micro_innovation funding line is a funding instrument for didactic innovations.
- The projects adhere to the diversity and sustainability policy of UZH.

Innovation

- The project tests and implements an innovative didactic concept and thereby adds value to teaching.
- The project is relevant to the respective field of study.

Effectiveness

- The objectives of the project are clear and achievable.
- The benefit of the project for students is clear.

Sustainability

- Once the start-up funding expires, the implemented innovation continues to be of use in teaching.



Exemplariness

- The projects funded by the micro_innovation funding line are made accessible to a wider audience via a post in the Teams community “Open Channel Education” (visibility and transparency of teaching).
- By submitting the application, applicants consent to being contacted by the Educational Development Office for further questions on the project and for invitations to suitable community events at UZH.

Student Involvement

- The perspective of the students is directly incorporated into the project.
- The project considers the heterogeneity of the students.

If you have any questions, please contact:

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